

minutes

MINUTES OF THE BRENTWOOD PARENT FUNDRAISING ASSOCIATION		
December 12, 2017	Start: 8:53 pm	Location: Brentwood School
Meeting Called By	Kelsey D, Heather R-B	
Type of Meeting	Regular	
Facilitators	Kelsey D, Heather R-B	
Co-Secretaries	Joanna T	
Timekeeper	Kelsey D	
Attendees	<u>Parents:</u> Kelsey D, Heather R-B, Jas J, Carmen D, Jen S, Joanna T, Bola A, Alanna N, Porni G, Greg T. <u>Administration:</u> Mr. Tim Michayluk (Principal), Mrs. Sharon Marshall (Assistant Principal)	
1	<ul style="list-style-type: none">• CALL TO ORDER - Kelsey called the meeting to order and a quorum was met.• ASSIGN TIMEKEEPER - Kelsey	
2	WELCOME AND INTRODUCTIONS	
3	APPROVAL OF AGENDA – Porni motioned, Heather seconded, unanimously approved.	
4	APPROVAL OF MINUTES FROM LAST MEETING - Porni motioned, Heather seconded, unanimously approved.	
5	REPORTS	

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5.1	TREASURER'S REPORT (Poorni G) <ul style="list-style-type: none">• Balance to date: \$81,967.89• Paid Sound Kreations Inc. for Artist in Residence for \$4,970.07.• One outstanding cheque (for Smartboards); post clearance Balance: \$59,671.89• Interest on income - \$3.16• Mr. Michayluk will meet with Poorni to ensure the numbers are correct.• Kelsey put a motion forwarded to allocate \$12,000 for two SMART boards, Poorni seconded, unanimously approved.• Poorni requested Mr. Michayluk to deposit cheques into corresponding accounts, so both co-treasurers can easily follow.
6	NEW BUSINESS <ul style="list-style-type: none">• Possible Use of Funds – none to report.
7	NEW IDEAS/ IMPROVEMENTS/SUGGESTIONS <ul style="list-style-type: none">• None.
8	NEXT MEETING DATE: January 16, 2018 3:00 pm, Staff Lounge
9	ADJOURNMENT: 9:01 PM
	APPROVAL: \$12,000 for two SMART boards