

minutes

MINUTES OF BRENTWOOD SCHOOL COUNCIL

February 13, 2018	Start: 7:02pm	Location: Brentwood School
Meeting Called By	Kelsey D	
Type of meeting	Regular Meeting	
Facilitators	Kelsey D, Heather R	
Co-Secretaries	Vidya R , Joanna T	
Timekeeper	Heather R	
Attendees	<u>Parents:</u> Kelsey D, Heather R, Poorni G, Vidya R, Alanna N, Hong Z, Pilas K, Jas J, Carmen D, Bola A, Joanna T, Jen S, Vinny L (via phone) <u>Administration:</u> Mr. Tim Michayluk (Principal), Mrs. Marshall (Assistant Principal)	
1	<ul style="list-style-type: none">• CALL TO ORDER - It was noted that a quorum was met.• ASSIGN TIMEKEEPER – Heather R was assigned to be the timekeeper.	
2	WELCOME AND INTRODUCTIONS	
3	APPROVAL OF AGENDA – <ul style="list-style-type: none">• Kelsey proposed to add “Fundraising Profit Allocation” under New Business.• Poorni motioned, Bola seconded, unanimously approved.	
4	APPROVAL OF MINUTES FROM LAST MEETING – Joanna motioned, Jas seconded, unanimously approved.	

minutes

5	<p>BUSINESS ARISING FROM MINUTES</p> <p>Grandparents Program – Tim proposed to table this discussion to the April meeting, to allow time for the following –</p> <ul style="list-style-type: none">• Planning team put together• Identify decisions to be made• Collect information• Decide what is in and out of scope• Determine levels of engagement – parents/teachers/grandparents• Timelines for decision• Communicate decision
6	<p>NEW BUSINESS</p>

minutes

FUNDRAISING PROFIT ALLOCATION –

Moving forward from last month's discussion, more questions were raised on the allocation of council funds towards development of Classroom literacy resources.
Key questions raised were-

- Vinny: *Are school fees being used towards buying books?*
Tim: School fees are allocated only for school supplies such as stationery materials.
- Jas: *Are any other funds available / what kind of books/ resources is the school planning to invest in?*
Tim: No special funds available from CBE to enrich classroom literacy resources. Examples of resources are
 - Guided Reading books, available in limited quantities for higher grades.
 - Grade 3 / 4 / 5 chapter books and novel studies to support initiating more literacy circles
 - Inquiry books to support journaling, perspective, critical thinking and authentic writing – multiple copies at each grade level
 - Circle of Courage materials
 - Total of \$26000 required for the above.
- Poorni suggested that \$12000 from next year's budget (AGLC funds) could be earmarked immediately for the same. However, Jas pointed out that waiting till September 2018 to vote for the same would be a better option, considering any unexpected requirements of the school for the funds. In order to raise the balance \$14000, Kelsey put a motion forward to allocate \$7000 from the Council Account towards Classroom literacy resources. Seconded by Jen and unanimously approved.
- **Second motion** – Proposed by Kelsey to allocate all fundraising profits earned during the period from Feb – June 2018 towards Classroom Literacy Resources. Carmen seconded, and unanimously approved.
- Carmen enquired if the school also looked into resources for special needs kids and additional learning materials for gifted kids. Tim mentioned that while some of the resources for special needs children have not been so useful in the past, they could definitely re-examine the situation. As far as enhancing the learning curve of gifted kids, Sharon assured she would research the tools / resources that can be provided for them as well. Vinny suggested adding this item onto the March agenda for further discussion.

7 REPORTS

CHAIR REPORT (Kelsey D, Heather R)

- 7.1
 - None

minutes

7.2	<p>TREASURER REPORT (Poorni G)</p> <ul style="list-style-type: none">• Treat day – December’s Treat day (Purdy’s chocolate) resulted in a loss of \$130. (NOTE: During meeting, an incorrect loss was mentioned. \$130 is the correct loss amount). Amount charged to children was \$1 per piece, while the cost price was \$1.50. Discussion on how to manage possible to be added to March agenda• Fun lunch – Poorni indicated that the profit from this month was significantly less than last month’s. Carmen pointed out the reason was due to the lesser number of orders for Subway (this month) vs Little Caesar’s (last month)• Admazing income: \$100• ATB bank interest income: \$1.07• Current Balance: \$34,575.87• Balance in Quick books - \$34 475.87 (Outstanding cheque - \$100 to Alanna towards Gift card for Agnes)
7.3	<p>KEY COMMUNICATOR UPDATE (Jen S)</p> <ul style="list-style-type: none">• Jen would be unable to attend the upcoming meeting of COSC (Council of School Councils) on March 1st. No other council member was able to go in her place.
7.4	<p>SOCIAL MEDIA UPDATE (Jas J, Carmen D & Heather R)</p> <ul style="list-style-type: none">• No updates.

minutes

PRINCIPAL'S REPORT (Mr. Michayluk)

1. **Staffing updates:**

- Ms. Ghosh has been on medical leave since Jan. 18. Her proposed return date is Feb. 21. Ms. Trish Hubbard is filling in for her position.
- Ms. Bower has returned as of Feb. 12.
- Ms. Ngai (Kindergarten room 101) will return on Mar. 5 – Ms. Nazerali has been covering.
- Ms. Heinz – temp. position for Ms. Sheaves – is confirmed to remain in room 212 until June 29.
- Ms. Tymchuk – temp. position for Ms. Badour – is confirmed to remain in room 212 until June 29.
- Ms. Johnston – temp. position covering maternity leave for Ms. O'Neil – is confirmed to remain until June 29.

2. **Indigenous education** – Elder Randy Bottle worked with our staff on Feb. 2 for the Blanket Ceremony, which was a very enlightening experience. More connections coming. Shirley Hill will have presentations for students in March.

3. **Area office presentation** – Death and propaganda portraits – is displayed at area office.

4. **Staffing process and calendar development** for 2018-19 has begun. The projections will determine how school can be staffed. Currently the student population is projected at 685, and anticipated to be 700 +/- again. Reasonable classroom size is aimed to be maintained.

5. **Lottery for Kindergarten** - will be completed on Feb. 14 at around 3:45 PM. School Council Co-chair, Kelsey D. will witness the process.

6. **Drumming residency for 2018-19** - investigation ongoing. Meeting will be arranged sometime within the next two weeks.

7. **Grade 5 canoeing** - confirmed again for 2018. There will be 2 groups on the date of May 28 - June 1 or June 4 - June 7. Total cost will be \$6136 (\$52/person X 118). The coverage by School Society will be the same as last year. Other possible financial assistance will be investigated.

8. **Classroom Literacy resources** - Confirming the possibilities to begin order of literacy resources (reading resources) – Learning Leaders were hoping to begin that process soon.

9. **Smart Boards** – new ones have been ordered. It will be paid by school first, and reimbursed by School Society later.

10. **New Format for School website** - Our school website will be changed to a new format by March. This will look similar to Auburn Bay School website.

7.5

minutes

7.5	<p>TEACHER'S REPORT (Mrs. Marshall)</p> <ul style="list-style-type: none"> A number of clubs, including Drama Club, Puzzle Club and Computer Club, have started at lunch hour. Upcoming school activities: <table border="0"> <thead> <tr> <th><u>Date</u></th> <th><u>Activity</u></th> </tr> </thead> <tbody> <tr> <td>February 13</td> <td>Grade 5 science fair – great success!</td> </tr> <tr> <td>February 20 – 27</td> <td>Teacher's Pet for Grade 2 – numerous topics that address their current science unit</td> </tr> <tr> <td>February 21/22</td> <td>Robo- Gals for Grade 4 - Engineering students will be working with students on Simple Machines</td> </tr> <tr> <td>February 21</td> <td>Color Me Mine Grade 1 – glass fusion color in science</td> </tr> <tr> <td>February 27</td> <td>Brent Scout (Indigenous knowledge keeper) will be speaking about his culture to Grade 5</td> </tr> <tr> <td>March 1 – 15</td> <td>Dance residency</td> </tr> <tr> <td>March 13</td> <td>Kindergarten dance presentation</td> </tr> <tr> <td>March 14</td> <td>Grade 1 dance presentation</td> </tr> <tr> <td>March 15</td> <td>Grade 5 dance presentation</td> </tr> <tr> <td>March 4 and 7</td> <td>Shirley Hill will be working with the Grade 4 students to explore Story telling</td> </tr> <tr> <td>March 5/6</td> <td>Color Me Mine will be working with Grade 3 to explore Tunisian art</td> </tr> <tr> <td>March 16- 22</td> <td>Cathy Beveridge will be working with Grade 4 once again</td> </tr> <tr> <td>March 16</td> <td>Shirley Hill (Indigenous knowledge keeper) will be speaking about her culture to K to Grade 3</td> </tr> <tr> <td>March 19</td> <td>Leighton Art Center will be coming to work with the Grade 5 students on 3D sculptures</td> </tr> <tr> <td>March 22/23</td> <td>Student Led Conferences</td> </tr> </tbody> </table>	<u>Date</u>	<u>Activity</u>	February 13	Grade 5 science fair – great success!	February 20 – 27	Teacher's Pet for Grade 2 – numerous topics that address their current science unit	February 21/22	Robo- Gals for Grade 4 - Engineering students will be working with students on Simple Machines	February 21	Color Me Mine Grade 1 – glass fusion color in science	February 27	Brent Scout (Indigenous knowledge keeper) will be speaking about his culture to Grade 5	March 1 – 15	Dance residency	March 13	Kindergarten dance presentation	March 14	Grade 1 dance presentation	March 15	Grade 5 dance presentation	March 4 and 7	Shirley Hill will be working with the Grade 4 students to explore Story telling	March 5/6	Color Me Mine will be working with Grade 3 to explore Tunisian art	March 16- 22	Cathy Beveridge will be working with Grade 4 once again	March 16	Shirley Hill (Indigenous knowledge keeper) will be speaking about her culture to K to Grade 3	March 19	Leighton Art Center will be coming to work with the Grade 5 students on 3D sculptures	March 22/23	Student Led Conferences
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8.1	<p>EVENTS COMMITTEE UPDATE (Events Committee)</p> <ul style="list-style-type: none"> Family Fun Dance – Feb 23, 2018 <ul style="list-style-type: none"> 96 tickets were sold as of Feb. 13. Only 3 volunteers have signed up to volunteer as of Feb. 13 – need to call out for more volunteers. The Events team reasoned that ticket sales has been low as many parents may not have bought tickets since they cannot bring the siblings along. To boost sales, the team recommended opening up sales for siblings as well. Kelsey requested Tim to send this revised information / request for more volunteers via School messenger. Also to replace “parental supervision” with “parental presence” on the message. URStrong – Community Building Workshop <ul style="list-style-type: none"> 27 people have signed up for Grades 3-6 session. 14 people signed up for Grades 1&2. Jas will contact TB Riley administration to share the information with Grade 6s. Sharon to inform teachers that URStrong is free for them. Kelsey to print posters for Family Fun Dance and UR strong in Staples. 																																

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8.2	FUN LUNCH UPDATE <ul style="list-style-type: none">• Today's Fun Lunch - Subway. Rescheduled from last Thursday to Tuesday owing to bad weather.• Mar. 1 – Little Caesars. Students will have lunch in their classroom.• April 12 – Jugo Juice – was suggested to provide more 'fun' options (e.g. smoothies). Will emphasize that it is NOT lunch, and will remind parents to bring lunch for children.• May 3 – Fun Lunch Committee will discuss the options. Options like Tacos and Edo were mentioned. The latter resulted in too much garbage though.
8.3	TREAT DAY (Preeti J) <ul style="list-style-type: none">• Preeti was absent. No updates for next week's Treat Day.
8.4	FUNDRAISING UPDATE (Fundraising Committee) <ul style="list-style-type: none">• Silent auction requests for Family Fun Dance going on. Other fundraising options such as Mabel Label, Woodwill Pencil, can be put up on the Facebook page and website.
8.5	AD-MAZING FUNDRAISING UPDATE <ul style="list-style-type: none">• Admazing fundraiser over (reported by Alanna)
9	NEW IDEAS/IMPROVEMENTS/SUGGESTIONS <ul style="list-style-type: none">• None
10	NEXT MEETING DATE: March 13th, 2018
11	ADJOURNMENT: 8:37pm at Staff Lounge