

# minutes

<b>MINUTES OF BRENTWOOD SCHOOL COUNCIL</b>	
June 13, 2017	Start: 7:01pm    End: 9:04pm    Location: Brentwood School
Meeting Called By	Kelsey D
Type of meeting	Regular Meeting
Facilitator	Kelsey D and Heather R
Secretary	Bianca S, Vidya R
Timekeeper	Bianca S
Attendees	<u>Parents:</u> Heather R, Alanna N, Pilas K, Vinny L, Alina M, Vidya R, Bola A, Jas J, Joanna T, Amanda F, Joyce M, Carmen D, Bianca S. Jennifer S, Devina S, Preeti J, Doris H, Poorni P, Kelsey D. <u>Administration:</u> Mr. Tim Michayluk (Principal), Mrs. Marshall (Assistant Principal)
1	<b>CALL TO ORDER</b> - It was noted that a quorum was met.
2	<b>WELCOME AND INTRODUCTIONS</b>
3	<b>AGENDA APPROVED</b> – Alina motioned, Vinny seconded, unanimously approved.
4	<b>APPROVAL OF MINUTES FROM LAST MEETING</b> – Jas motioned, Heather seconded, unanimously approved.
5	<b>BUSINESS ARISING FROM MINUTES</b>
5.1	None
6	<b>REPORTS</b>
6.1	<b>CHAIR REPORT (Kelsey D)</b> <ul style="list-style-type: none"> <li>No updates</li> </ul>
6.2	<b>TREASURER REPORT (Pilas K)</b> <ul style="list-style-type: none"> <li>Balance till date: \$37,554.19</li> <li>Outstanding checks – 4</li> <li>Post clearance of checks, Balance will be - \$36,775.77</li> </ul>
6.3	<b>SOCIAL MEDIA UPDATE (Bianca S, Heather R)</b> <ul style="list-style-type: none"> <li>The AGM and various positions available for 2017-2018 have been posted on the Fb page.</li> <li>Heather suggested creating a website as a key portal for reaching out to the parent community, mainly comprising of announcements, updates and FAQs.</li> </ul>

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6.4

## **PRINCIPAL'S REPORT (Mr. Tim Michayluk)**

### **1. Staffing for next year**

- Till date, student numbers have remained constant. Mr. Stainsby and Ms. Levine have been confirmed as part of the permanent staff. In the event of a class strength falling below a certain point, it could lead to the loss of a teacher.

### **2. Heterogeneous Groupings**

- Report / Explanation for classroom groupings – information will be sent home in a letter documenting reasoning and plans to accommodate every learner's academic achievement in a mixed grouping.
- Heterogeneous classes with homogeneous groupings within the class.
- Personalization of Learning model to be followed.
- Detailed portfolios of each child to be moved to the next grade teachers in order to better identify the skill/ learning levels.
- Open Minds for all grades throughout the year along with ELL to assist teachers in classrooms.

### **3. Change in recess/ lunch timings**

- Change in recess and lunch in view of the new bell times. Children will have concentrated morning hours with focus on academics. No recess. Direct lunch hour. Afternoons will focus on other activities as Phys. Ed, Music etc. Late afternoon recess.

### **4. Residencies and School wide activities for 2017-18**

#### **Fine Arts**

- Sound Kreations will develop a Dance residency program for the whole school. There will be 2 separate performances (Nov 2017 & Mar 2018) based on grade levels.

#### **Physical Education**

- Swimming – Gr. 1- 4 (adjusted to include grade 4s)
- Alien Inline – Gr. 1- 3
- Grades 4 and 5 – Lacrosse – booked – (student fees)
- Grade 5 – Canoeing – booked – (student fees)

#### **150 years of Canada Celebrations**

- Planning of school-wide activity to celebrate 150 years – staff is working on this.
- 2 of 3 presentations for students booked to help recognize 150 years:
  - ✓ October 19 – Michael Mitchell – Canada Is! (2 shows – AM/PM)
  - ✓ January 22 – Canadiana Musical Productions – The Birth of the CPR (2 shows AM/PM)
  - ✓ APRIL 3 – 12 – Indigenous Presentation – dates TBA

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6.5	<p><b>TEACHER'S REPORT (Mrs. Marshall)</b></p> <ul style="list-style-type: none"> <li>• June 15 – Uniform Sale</li> <li>• June 16 and 19 - Grade 2 students will be going to Fish Creek</li> <li>• June 16- All Kindergarten students will be going to the zoo all day</li> <li>• June 23- Farewell Assembly – 11:00 AM – Pizza party for grade 5s to follow</li> <li>• June 26/27 - Talent show – parents of performers are invited.</li> <li>• June 28- Sports Day – one day only</li> <li>• June 28- Report Cards go home</li> <li>• June 29- Half day of school only – dismissal at 12:30 PM</li> </ul>
7	<p><b>EVENTS</b></p>
7.1	<p><b>EVENTS COMMITTEE UPDATE (Events Committee)</b></p> <ul style="list-style-type: none"> <li>• Used Uniform sale- collection has begun. Sale on Thursday, June 15<sup>th</sup>.</li> <li>• Preeti suggested selling any damaged uniforms at a reduced price.</li> <li>• Vidya -Yoga workshop for Staff to be conducted on June 21<sup>st</sup>, after school ( as offered during the Staff Appreciation Event).</li> </ul>
7.2	<p><b>FUN LUNCH/GRANDPARENTS (Devina S)</b></p> <p><b><u>FUN LUNCH</u></b></p> <ul style="list-style-type: none"> <li>• May Fun lunch – There were 15 crazy bread orders missing. Last minute reordering was done. Lack of adequate volunteers to manage all classes.</li> <li>• More volunteers have signed up for the upcoming Fun Lunch on June 16<sup>th</sup>. Volunteers reporting time also changed from 12:00pm to 11:45 am.</li> <li>• Tim mentioned that parents are ordering more than the required number of lunches. It would help to limit the lunch order to the child.</li> <li>• Fun lunch next year moved to Thursdays due to early dismissal on Fridays.</li> </ul> <p><b><u>GRANDPARENTS ( Devina S, Vidya R)</u></b></p> <ul style="list-style-type: none"> <li>• The grandparents were treated to year-end lunch at Original Joe's on June 8<sup>th</sup>. They were joined by Tim and Sharon. A bag of goodies was given to each of them from the Council. The ladies gifted the program volunteers a lovely card each and a gift card to Sunnyside.</li> <li>• Devina and Sharon to work out the new class schedule for the ladies for 2017-18.</li> <li>• Coffee mornings to continue on Thursday mornings at 10:40 am.</li> </ul>
7.3	<p><b>TREAT DAY (Preeti J)</b></p> <ul style="list-style-type: none"> <li>• June Treat day - Tim Horton's chocolate chip cookies.</li> <li>• Cost – 85c / cookie. 550 sold. (sold out)</li> </ul>
7.4	<p><b>STAFF APPRECIATION (Preeti, Joanne)</b></p> <ul style="list-style-type: none"> <li>• There was a debate on whether to have regular staff appreciation events (have a separate Staff appreciation committee) or incorporate it into the Events committee.</li> <li>• It was decided that under the umbrella of the Events team, all Staff appreciation events will be conducted.</li> <li>• Kelsey suggested that it will be good to have a documentation of what has been done in the past Monthly events so as to continue the tradition.</li> </ul>

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8 **NEW BUSINESS**

**Vinny nominates Kelsey to chair the Elections. Moved by Heather, seconded by Alina, All in favor.**

**ELECTIONS –**

<b>Executive Positions</b>	<b>Nominees</b>	<b>Voting</b>
<b>Chair</b>	Kelsey DuPont, Vinny Lad, Heather Robins-Burdett - Co-Chairs	Moved by- Devina All in favor. None opposed.
<b>Vice-Chair</b>	None ( due to 3 co-chairs)	
<b>Treasurer</b>	Poorni Gopalapillai	Moved by - Heather Seconded by – Bianca; All in favor. None opposed
<b>Secretary</b>	Vidya R, Joanna T – Co-Secretaries	Moved by - Kelsey All in favor. None opposed.

8.1

<b>Non -Executive Positions</b>	<b>Nominees</b>	<b>Voting</b>
<b>Grandparent Coordinator</b>	Devina S, Alanna N	Moved by Heather All in favor. None opposed.
<b>Social Media Committee</b>	Jas J, Carmen D, Kelsey D	Moved by Heather All in favor. None opposed
<b>Events Committee</b>	Jas J, Pilas K, Jan, Doris, Carmen, Poorni P, Alanna N, Joyce M, Vidya R, Heather R	Moved by Kelsey All in favor. None opposed
<b>Fundraising Committee</b>	Alina S, Alanna N, Vidya R, Heather R, Pilas K	Moved by Kelsey All in favor. None opposed.
<b>Volunteer Coordinator</b>	Alina M, Jas J	Moved by Heather All in favor. None opposed.
<b>Casino Coordinator</b>	Kelsey D	Moved by Heather All in favor. None opposed.
<b>Treat Day committee</b>	Preeti J, Devina S, Doris H	Moved by Heather All in favor. None opposed.
<b>Key Communicator</b>	Jennifer S	Moved by Heather All in favor. None opposed.
<b>Fun Lunch Committee</b>	Bola A, Kelsey D, Carmen D	Moved by Heather All in favor. None opposed.

- Monthly Council meetings for 2017-18 to be held on the second Tuesday of every month (ensure no clashes with TB Riley’s calendar; their meetings always held in the evenings)

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9	<p><b>NEW IDEAS/IMPROVEMENTS/SUGGESTIONS</b></p> <ul style="list-style-type: none"><li>• To enable more parents to attend Council meetings, Carmen suggested making babysitting facilities to be made available. Vinny commented that Grade 5s can attend the babysitter program offered by ChildSafe Canada so they also provide babysitting to parents needing it.</li></ul>
10	<p><b>NEXT MEETING DATE:</b> TBD BY NEW COUNCIL</p>
11	<p><b>ADJOURNMENT:</b> 9:04PM</p>

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