

minutes

MINUTES OF THE BRENTWOOD PARENT FUNDRAISING ASSOCIATION		
November 14, 2017	Start: 3:39 pm	Location: Brentwood School
Meeting Called By	Kelsey D	
Type of Meeting	Regular	
Facilitators	Kelsey D, Heather R	
Co-Secretaries	Vidya R, Joanna T	
Timekeeper	Heather R	
Attendees	<u>Parents:</u> Kelsey D, Heather R, Poorni G, Vidya R, Joanna T, Alanna N, Jen S, Hong Z, Devina S, Hamsa A. <u>Administration:</u> Mr. Tim Michayluk (Principal), Mrs. Sharon Marshall (Assistant Principal)	
1	CALL TO ORDER - Kelsey called the meeting to order and a quorum was met.	
2	WELCOME AND INTRODUCTIONS	
3	APPROVAL OF AGENDA – Joanna motioned, Vidya seconded, unanimously approved.	
4	APPROVAL OF MINUTES FROM LAST MEETING - Joanna motioned, Kelsey seconded, unanimously approved.	
5	BUSINESS ARISING FROM MINUTES – <ul style="list-style-type: none">• Use of Prior Casino Funds – Smart Boards have arrived; check (\$ 22,296.00) for the same to be deposited by the school at the earliest.	
6	REPORTS	

minutes

6.1	TREASURER'S REPORT (Poorni G) <ul style="list-style-type: none">• Balance till date: \$86,934.80• One outstanding check (for Smart Boards); post clearance, Balance: \$ 64,638.80• Interest on income - \$3.03
7	NEW BUSINESS <ul style="list-style-type: none">• Vote in new Co-Treasurer – Kelsey proposed to vote in Hong Zhu as Society Co-treasurer. Heather seconded; all in favor.• Budget –<ul style="list-style-type: none">○ Budget available for school wide field trip increased from \$4000 to \$9000.○ Grade 4 Open Minds item – not required. Eliminate \$2000 from budget.○ Dance residency originally estimated for \$15000 currently stands at \$10000 for all grades combined.
8	NEW IDEAS/ IMPROVEMENTS/SUGGESTIONS <ul style="list-style-type: none">• None
9	NEXT MEETING DATE: December 12, 8:20pm, School Library
10	ADJOURNMENT: 3:48 PM