

minutes

MINUTES OF THE BRENTWOOD PARENT FUNDRAISING ASSOCIATION		
APRIL 17, 2018	Start: 8:12 pm	Location: Brentwood School
Meeting Called By	Kelsey D.	
Type of Meeting	Regular	
Facilitators	Kelsey D., Heather R., Vinny D.	
Co-Secretaries	Joanna T.	
Timekeeper	Heather R.	
Attendees	<u>Parents</u> : Kelsey D., Heather R., Vinny L., Poorni G., Joanna T., Alanna N., Pilas K., Jas J., and Greg T. <u>Administration</u> : Mr. Tim Michayluk (Principal), Mrs. Marshall (Assistant Principal)	
1	<ul style="list-style-type: none">• CALL TO ORDER - Kelsey called the meeting to order and a quorum was met.• ASSIGN TIMEKEEPER - Heather was assigned as the timekeeper.	
2	WELCOME AND INTRODUCTIONS	
3	APPROVAL OF AGENDA – Vinny requested to add AGM under New Business (in section 7.2). Vinny motioned, Greg seconded, unanimously approved.	
4	APPROVAL OF MINUTES FROM LAST MEETING - Jas motioned, Pilas seconded, unanimously approved.	
5	OLD BUSINESS ARISING FROM MINUTES <ul style="list-style-type: none">• No update	
6	REPORTS	

minutes

6.1	<p>TREASURER'S REPORT (Poorni G)</p> <ul style="list-style-type: none">• Balance as of March 12, 2018 reported in last minutes: \$59,678.39• <u>Total expense between Mar 13 to April 16, 2018: \$0</u>• <u>Total income between Mar 13 to April 16, 2018: \$2.11 (from ATB bank interest)</u>• Current balance (as of April 16, 2018): \$59,680.50• Current balance in Quick Books (as of April 16, 2018): \$59,680.50 (No outstanding cheques)
7	<p>NEW BUSINESS</p>
7.1	<p>Casino Update</p> <ul style="list-style-type: none">• Kelsey reported that the Casino Fundraiser will be held in the fourth quarter of 2018 (i.e. Oct., Nov. or Dec.) instead of the first quarter of 2019.• AGLC grant is expected to allocate to our account in March or April 2019, so it can be used for 2018-2019 year.• The exact dates of Casino Fundraiser will be drawn in May 2018.
7.2	<p>AGM (on June 12nd, 2018)</p> <ul style="list-style-type: none">• Vinny mentioned that, similar to School Council AGM, notice will be given at least 10 school days ahead. It will be held at the same time as School Council AGM.• Greg will volunteer to audit with Mr. Michayluk by the end of May before the Annual Financial Statement released on AGM.
8	<p>NEW IDEAS/ IMPROVEMENTS/SUGGESTIONS</p> <ul style="list-style-type: none">• None
9	<p>NEXT MEETING DATE: May 8, 3:00 PM – STAFF LOUNGE</p>
10	<p>ADJOURNMENT: 8:22 PM Greg motioned, Heather seconded, unanimously approved.</p>